

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 383

July 2, 2025

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 383 (the "District") met in regular session, open to the public, at the offices of Municipal Accounts & Consulting, L.P., 1281 Brittmoore Road, Houston, Texas 77043, outside the boundaries of the District, on the 2nd day of July, 2025, and the roll was called of the members of the Board being present:

John Porea	President
John J. Ryan	Vice President
Jeffrey Peters	Secretary
Jean M. Casagrande	Assistant Secretary
Jody Chouinard	Assistant Vice President

and all of the above were present except Director Casagrande, thus constituting a quorum.

Also attending the meeting in person were: Cindy Grimes of Municipal Accounts & Consulting, L.P. ("MAC"); Kristy Hebert of Tax Tech, Inc. ("Tax Tech"); Margaret Dvoracek of Pape-Dawson Engineers ("Pape-Dawson"); Scott Shelnett of Municipal Operations & Consulting, Inc. ("MOC"); Ken Farrar of Best Trash, LLC ("Best Trash"); Michelle Kincer of Storm Water Solutions, LLC ("SWS"); and David Oliver and Whitney Lington of Allen Boone Humphries Robinson LLP ("ABHR").

COMMENTS FROM THE PUBLIC

Director Porea offered any members of the public attending the meeting the opportunity to make public comment.

There being no members of the public requesting to make public comment, the Board moved to the next agenda item.

CONSENT AGENDA

The consultant reports were provided in advance of the meeting. Following review and discussion, Director Peters moved to approve the following items on the consent agenda: (1) the minutes of the June 4, 2025 regular meeting; (2) tax assessment and collection matters; (3) financial and bookkeeping matters; (4) operating matters; (5) channel and pond maintenance matters; (6) website and communications matters; and (7) direct that, where appropriate, items are filed appropriately and retained in the

District's official records. Director Chouinard seconded the motion, which passed unanimously. Copies of all reports approved as part of the consent agenda are attached.

ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the consent agenda.

GARBAGE AND RECYCLING MATTERS, INCLUDING ANNUAL CPI ADJUSTMENT

Mr. Farrar reviewed the annual Consumer Price Index ("CPI") adjustment in the District's monthly rate for garbage and recycling services, a copy of which is attached. Mr. Farrar noted that the CPI price adjustment will increase the District's garbage and recycling rate from \$21.74 to \$22.67 per month per residence, effective as of July 1, 2025.

The Board discussed garbage and recycling services provided by Best Trash to the District.

The Board inquired about dumpster rentals offered by Best Trash. Discussion ensued regarding trash pickup after major storm events. The Board requested for Touchstone to post information about trash pickup after major storm events. The Board requested for Best Trash to prepare a proposal for the cost of dumpster rentals for the District.

APPROVE AUDIT FOR FISCAL YEAR END MARCH 31, 2025

The Board deferred this agenda item to the August meeting.

UPDATE FROM PUBLIC POWER POOL ON ELECTRICITY PROCUREMENT MATTERS

There was no discussion on this agenda item.

ADDITIONAL TAX MATTERS

Mr. Oliver discussed the "truth-in-taxation" property tax calculations and tax levy process for water districts and stated that Chapter 49 of the Texas Water Code establishes three main categories for water districts, based on a district's development status and/or tax rate. He reviewed the definitions for each of the three categories and said the Board must annually determine the District's category for that tax year and follow the associated notice and levy provisions in the Texas Water Code.

Discussion ensued regarding the District's development status. After fully considering relevant data, information, and statutory definitions, the Board determined that the District is a Developed District for the 2025 tax year.

Following review and discussion, Director Peters moved to adopt a Resolution Regarding Development Status for 2025 Tax Year establishing the District as a Developed District for the 2025 tax year, pursuant to Section 49.23602, Texas Water Code, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Chouinard seconded the motion, which passed unanimously.

STORM WATER MANAGEMENT PLAN MATTERS, INCLUDING PROPOSALS FOR WORK

Ms. Kincer reviewed the detention facility maintenance report prepared by SWS, a copy of which is attached, and discussed recent bar screen cleanings performed by SWS. Discussion ensued regarding the mowing of the area near the District's bar screen and impact on debris entering the bar screen. The Board requested for SWS to review options for preventing debris from entering the bar screen. Mr. Shelnutt stated Harris County Municipal Utility District No. 367 ("MUD 367") discussed the same concern and requested for Double Eagle Erosion, LLC to mow the area more frequently, as needed. The Board inquired about water overflow if the bar screen becomes blocked.

ADDITIONAL CHANNEL AND POND MAINTENANCE, INCLUDING PROPOSALS FOR WORK

There was no discussion on this agenda item.

UPDATE ON WATERLINE LOOP EASEMENT ACQUISITION MATTERS AND TAKE APPROPRIATE ACTION

Mr. Oliver updated the Board on the easements needed for the proposed waterline loop behind the CVS located on Champion Forest Drive. Discussion ensued regarding compensation to be paid to property owners of the easements needed for the proposed waterline loop behind the CVS located on Champion Forest Drive.

The Board reviewed a Resolution Declaring Acquisition of Easements a Public Necessity in connection to the easements needed for the proposed waterline loop behind the CVS located on Champion Forest Drive. Discussion ensued regarding guidelines for offers and counter offers associated with the needed easements for the proposed waterline loop. The Board concurred for Director Peters to serve as the District's representative for discussions related to offers and counter offers associated with the needed easements for the proposed waterline loop.

Following review and discussion, Director Peters moved to: (1) approve the Resolution Declaring Acquisition of Easements a Public Necessity in connection to the easements needed for the proposed waterline loop behind the CVS located on Champion Forest Drive; (2) authorize Director Peters to serve as the District's representative for discussions related to offers and counter offers associated with the needed easements for the proposed waterline loop behind the CVS located on Champion Forest Drive; and (3) authorize the engagement of McFarland PLLC for work associated with the needed easements for the waterline loop behind the CVS located on Champion Forest Drive. Director Chouinard seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Ms. Dvoracek reviewed the engineering report, a copy of which is attached.

Ms. Dvoracek updated the Board on construction of the detention pond located at Boudreaux Business Park. Ms. Dvoracek recommended approval of Pay Estimate No. 3, and Final, submitted by North Houston Tandem, Inc. ("Tandem") in the amount of \$121,240.16. The Board inquired about ownership of the detention pond. Discussion ensued regarding the water flow for water entering and exiting the detention pond.

Ms. Dvoracek updated the Board on construction of the third water well. Ms. Dvoracek discussed recommendations from WETS LLC regarding the potential for the water well to produce gas during peak loading times.

Ms. Dvoracek updated the Board on requests for utility commitments, as reflected in the engineer's report.

Ms. Dvoracek stated Pape-Dawson is still reviewing options for maintaining the wastewater treatment plant's capacity during major repairs.

The Board discussed the NewQuest detention pond and turf establishment related to the detention pond.

The Board inquired about nutria activity in the District.

Following review and discussion, and based on the District engineer's recommendation, Director Peters moved to: (1) approve the engineer's report; and (2) approve Pay Estimate No. 3, and Final, submitted by Tandem in the amount of \$121,240.16 for the construction of the detention pond located at Boudreaux Business Park. Director Chouinard seconded the motion, which passed unanimously.

ADDITIONAL BOOKKEEPING MATTERS

Ms. Grimes updated the Board on utility commitment accounts in the District.

Ms. Grimes discussed a credit related to a recent Lake Pro, Inc. invoice.

Ms. Grimes stated MUD 367 has requested for the District's bookkeeper's report to be shared with MUD 367's bookkeeper.

The Board discussed the Association of Water Board Directors ("AWBD") summer conference, expenses for the AWBD summer conference, and attendance at the upcoming AWBD winter conference.

Following review and discussion, Director Peters moved to approve reimbursement of eligible expenses for the AWBD summer conference, which the bookkeeper confirmed were submitted in accordance with the District's Travel Reimbursement Guidelines, and authorize interested directors to attend the AWBD winter conference. Director Chouinard seconded the motion, which passed unanimously.

The Board discussed flock cameras and the potential use of flock cameras in the District. The Board concurred to discuss the matter further at the next Board meeting.

NORTH HARRIS COUNTY REGIONAL WATER AUTHORITY ("NHCRWA") MATTERS

There was no discussion on this agenda item.

ADDITIONAL OPERATING MATTERS

Mr. Shelnutt updated the Board on the sanitary sewer manhole survey. Mr. Shelnutt requested Board approval to complete Phase 1 of the sanitary sewer manhole survey for an estimated cost of \$3,000.00.

Mr. Shelnutt updated the Board on replacement of the fence at water plant no. 3 and discussed potential costs for the replacement of the fence. Mr. Shelnutt stated the replacement of the fence will be put on hold until the construction of water well no. 3 is closer to completion.

Mr. Shelnutt presented a list of delinquent customers to the Board and reported the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Mr. Shelnutt updated the Board on cloth filter replacements for the effluent treatment system at the wastewater treatment plant. Mr. Shelnutt discussed the deficiencies associated with the cloth filters initially received for the replacements and next steps for completing the project.

Mr. Shelnutt updated the Board on Phase 5 smoke and video testing of the District's sanitary sewer lines. Mr. Shelnutt stated the estimated cost for repairs from Phase 5 smoke testing is \$8,000.00.

The Board inquired about water the District receives from the NHCRWA and the impact water well no. 3 will have on water the District receives from the NHCRWA.

Following review and discussion, Director Peters moved to: (1) authorize MOC to complete Phase 1 of the sanitary sewer manhole survey for an estimated cost of \$3,000.00; (2) authorize termination of delinquent accounts, in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records; and (3) authorize MOC to complete Phase 5 smoke testing repairs for an estimated cost of \$8,000.00. Director Chouinard seconded the motion, which passed unanimously.

The minutes from the most recent Operations Subcommittee meeting were provided to the Directors prior to the meeting and are attached.

APPROVE INTERLOCAL AGREEMENT WITH HARRIS-GALVESTON SUBSIDENCE DISTRICT FOR THE WATER CONSERVATION SCHOOL PROGRAM

The Board concurred to take no action until Director Casagrande can confirm Frank Elementary's participation in the Water Conservation School Program (formerly "Water Wise").

AUTHORIZE RENEWAL OF DISTRICT'S INSURANCE POLICIES, INCLUDING REVIEW OF ENGINEER'S LIST OF DISTRICT FACILITIES TO BE INSURED

Mr. Oliver noted the District's insurance policies with Arthur J. Gallagher & Co. ("Gallagher") will expire on August 1, 2025. The Board then reviewed a renewal proposal from Gallagher. Discussion ensued regarding cyber liability insurance coverage. Following review and discussion, Director Peters moved to approve the renewal proposal from Gallagher, including cybersecurity coverage. Director Chouinard seconded the motion, which passed unanimously.

ADOPT RESOLUTION NOMINATING CANDIDATE FOR BOARD OF DIRECTOR ELECTION FOR HARRIS CENTRAL APPRAISAL DISTRICT ("HCAD")

Mr. Oliver discussed correspondence received from HCAD regarding the Board of Director election for HCAD. The Board then considered nominating a candidate for the Board of Director election for HCAD. Following review and discussion, the Board took no action.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS ON DISTRICT MATTERS

There was no discussion on this agenda item.

ATTORNEY'S REPORT

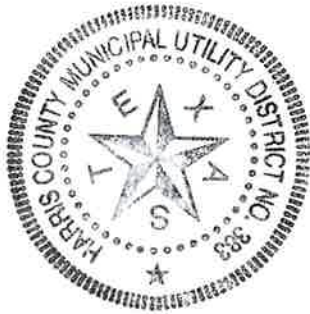
The Board discussed the letter agreement for the District's annual contribution to the HOA. The Board concurred to defer action on this agenda item.

Mr. Oliver reviewed a report prepared by ABHR regarding legislative matters pertaining to the 89th Regular Session of the Texas Legislature.

The Board reviewed the District's action list.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)





Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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GLAMCO channel and pond maintenance report	1
Website and communications report.....	1
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ACTION LIST

Action Item/Date Assigned	Status/Comments
Tax Tech	
MAC/MFS	
MOC	
Complete Phase 1 of the sanitary sewer manhole survey at an estimated cost of \$3,000 (7/7/25)	
Complete Phase 5 smoke testing repairs at an estimated cost of \$8,000 (7/7/25)	
Hold payment on cloth filter replacement project until deficiencies are resolved (6/4/25)	7/2/25 - still waiting on cloth filter replacements
Prepare proposal for the replacement of the water plant fence (4/2/25)	7/2/25 - waiting to prepare proposal until after constructions of water well no. 3
Pape-Dawson	
Follow up with NewQuest regarding construction of water and sanitary sewer facilities to serve the NewQuest retail tract (6/4/25)	7/2/25 - follow up with contractor
Obtain documentation/information needed to evaluate NewQuest's request for reimbursement of detention pond construction costs (11/1/23)	4/2/25 - Pape-Dawson to obtain survey of the detention pond site
GLAMCO	
Prepare proposals for District facility repairs found during the December site inspection with Pape-Dawson (12/4/24)	
Best Trash	
Prepare proposal for dumpster rentals (7/2/25)	
Lake Pro	
Storm Water Solutions	
Double Eagle	
Review rotting posts located at Dove Manor pond (3/6/25)	
Directors	
Director Peters will serve as the Board representative with regard to negotiating the waterline loop easements (7/7/25)	
KGA/DeForest	
Touchstone	

Action Item/Date Assigned	Status/Comments
ABHR	
Public Power Pool (P3)	
McCall Gibson	