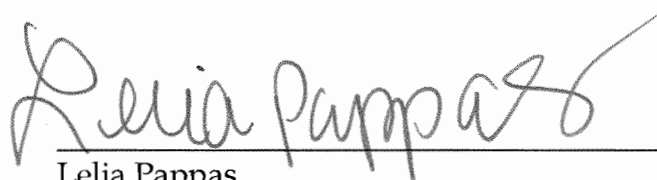


CERTIFICATION

Pursuant to Chapter 201 of the Texas Local Government Code, Allen Boone Humphries Robinson LLP is designated by Harris County Municipal Utility District No. 383 (the "District") as its Official Records Management Officer for purposes of keeping the District's Official Public Records in accordance with the Texas Local Government Records Act. Attached is a true and correct copy of the Resolution Adopting Policy and Procedures for Leak Adjustment Credits adopted by the District at its duly called and held meeting on September 29, 2020, an original of which is retained in the District's Official Records.

Executed this the 29th day of September, 2020.

A handwritten signature in cursive script that reads "Lelia Pappas". The signature is written in dark ink and is positioned above a horizontal line.

Lelia Pappas
Legal Assistant, Allen Boone Humphries
Robinson LLP, District Records Management
Officer

RESOLUTION ADOPTING POLICY AND PROCEDURES
FOR LEAK ADJUSTMENT CREDITS

Effective October 1, 2020

WHEREAS, Harris County Municipal Utility District No. 383 (the "District") has been duly created and organized to provide water, sewer, and drainage facilities and services, as well as other matters, within its boundaries; and

WHEREAS, the District's Board of Directors wishes to establish a written policy and procedure for the consistent evaluation and treatment of requests for credits to water bills from District customers who have lost significant amounts of water due to an excusable defect in the customer's water line that was repaired within a reasonable time after discovery;

NOW, THEREFORE, the Board of Directors of Harris County Municipal Utility District No. 383 of Harris County, Texas, resolves as follows:

1. Any retail customer of the District may request an adjustment to a water bill showing excessive use due to a loss of water attributable to an excusable defect in the customer's water line (a "Leak Adjustment Credit"). An "excusable defect" means a rupture in or leakage of the customer's water lines caused by freezing weather, settlement, corrosion, wear, or accident. The term does not apply to visible leaks, including defective or out-of-repair faucets and hose leaks.

2. In order to apply for a Leak Adjustment Credit, the customer must submit a written application with the District via mail, fax, or e-mail through the District's operator within six months of the date of repair of the excusable defect. A customer may apply for no more than one Leak Adjustment Credit in any twelve-month period for any one account. Such application shall contain at least the following information, as well as any other information the District may require:

- (a) The name of the applicant, address, account number of the property, the bill which is sought to be corrected, the date of the bill, and the period of water usage covered by the bill (the "billing cycle(s)");
- (b) A statement of the date on which the excusable defect in the applicant's water line was discovered, the date on which it was repaired, and a statement that the water lost from the leak was not used in any manner by anyone;
- (c) Documentation evidencing the exact nature and date of repairs to the applicant's water line;

(d) Proof that the customer has signed up for the district's Eye on Water app with leak alert status.

3. Applications for the Leak Adjustment Credit shall be made on the form attached to this Resolution.

4. Upon receipt of a properly completed application, the District's Operator shall review the application and forward it to 1 (one) District Director for approval. If the Director requires additional information, the Operator will gather the additional information and submit the request to the Board for approval at the next scheduled Board meeting. If the request is granted, the lowest tiered price according the District's Rate Order will be applied to the amount of the water used during one billing cycle. No adjustment shall be made and no credit shall be granted for: (1) North Harris County Regional Water Authority pumpage or surface water fees; and (2) the sewer portion of the bill, which is charged at a flat rate.

5. If the applicant has already paid the bill for which a Leak Adjustment Credit is authorized, any excess amount actually paid by the applicant shall be applied as a credit to the applicant's account. In no case shall an actual refund of payment be made. If an applicant discontinues water service before subsequent charges have depleted the Leak Adjustment Credit, a refund to the applicant shall be made after the final billing is adjusted.

6. The Board of Directors reserves the right to amend or repeal this Resolution at its sole discretion at any time without notice.

7. This Resolution is effective as of this date, and shall apply to all persons requesting a Leak Adjustment Credit from the District on or after this date.

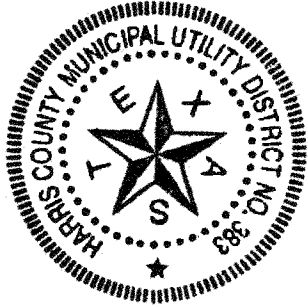
Passed and approved this 29th day of September, 2020.

/s/John Porea
President, Board of Directors

ATTEST:

/r/Ron Benton
Secretary, Board of Directors

(SEAL)



CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

I, the undersigned officer of the Board of Directors of Harris County Municipal Utility District No. 383, hereby certify as follows:

1. The Board of Directors of Harris County Municipal Utility District No. 383 convened in special session on the 29th day of September, 2020, outside the boundaries of the District, and the roll was called of the members of the Board:

John Porea	President
John Ryan	Vice President
Ron Benton	Secretary
Jean Casagrande	Assistant Secretary
Jody Chouinard	Assistant Vice President

and all of said persons were present except Director(s) _____ thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting: a written

RESOLUTION ADOPTING POLICY AND PROCEDURES
FOR LEAK ADJUSTMENT CREDITS

was introduced for the consideration of the Board. It was then duly moved and seconded that the resolution be adopted, and, after due discussion, the motion, carrying with it the adoption of the resolution, prevailed and carried unanimously.

2. A true, full, and correct copy of the aforesaid resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; the action approving the resolution has been duly recorded in the Board's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the aforesaid meeting, and that the resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place, and subject of the meeting was given as required by Chapter 551, Texas Government Code, and Section 49.063, Texas Water Code., as suspended.

SIGNED AND SEALED the 29th day of September, 2020.

(SEAL)



/r/Ron Benton
Secretary, Board of Directors

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 383
Leak Adjustment Request Form

Account No. _____ Service Address _____
Daytime Phone No. _____ E-Mail Address _____

Harris County Municipal Utility District No. 383 (the "District") has adopted a Policy and Procedures for Leak Adjustment Credits (the "Policy") under which the District will consider permitting a credit because of loss of water through an "excusable defect" in the customer's water line. An excusable defect means a rupture in or leak from the customer's water lines caused by freezing weather, settlement, corrosion, wear, or accident. Visible leaks such as faucet and hose leaks are ineligible. An adjustment may be made in the form of a credit for the amount for water used at the lowest tier rate according to the District's Rate Order. No credit or adjustment will be given for: (1) North Harris County Regional Water Authority (NHCRWA) fees; and (2) the sewer portion of the bill, which is charged at a flat rate. Customers may apply for no more than one (1) leak adjustment in any twelve (12) month period.

I, _____ (Give full legal name), am the Responsible Party for the account at the above service address and I have downloaded the District's Eye on Water app with leak alert status. I am asking the District to reduce the water bills for this account, to the extent allowed by the District's Policy because of a leak beginning on (date) _____ and repaired on (date) _____. The water lost from this leak was not used by anyone. During this period, the following additional water appliances (washing machine, dishwasher, spa, toilet, aquarium, pool, indoor greenhouse, etc.) were installed at the service address (State "NONE" if none were added):
_____.

IN ORDER TO PROCESS YOUR APPLICATION QUICKLY AND EFFICIENTLY, PLEASE READ THE FOLLOWING CAREFULLY AND GIVE A CLEAR DESCRIPTION OF THE REPAIRS.

Type of leak on customer's side of the meter: _____
Description of repair: _____

Attach the bill or bills for which adjustment is being sought and documentation of the repair date, address, type of repair, and cost. Acceptable documents include plumber's statement/bill or a receipt for parts. In all cases, the District retains the right to make field verifications before approving a Leak Adjustment Credit. You will be notified by mail or e-mail (if provided) generally within 30 days whether your request is approved or denied.

I am familiar with all of the facts stated in this document and they are true and correct. I certify that this application and attached documents contain no false statements.

Print Name: _____ Date: _____
Signature of person requesting a leak adjustment: _____

Complete the form and return to:
Harris County MUD 383
c/o Municipal Operations & Consulting, Inc.
Email: customerservice@municipalops.com
Phone: 281-383-5511
Fax: 281-383-5517
27316 Spectrum Way
Oak Ridge North, Texas 77385